

## Plan for the Use of Capacity Enhancement Grant in 2021/22 School Year

Item	Concern	Strategy	Success Criteria	Time Scale	Resources Required	Methods of Evaluation	Teacher(s) in charge
Create more capacity for teaching to improve teaching effectiveness  \$19,200/m Executive Assistant	Reduce teachers' non-teaching workload by taking minutes, managing clerical work when carrying out programmes or class-based works	Employing one full-time office clerk	Reduce teachers' administrative workload	Whole year	\$241,920 (Salary+MPF)	<ul style="list-style-type: none"> <li>Teachers' feedback</li> <li>Staff appraisal result</li> </ul>	Chan Wai Ho
Nurture Muslim students' Islamic faith  \$350/d Quran Instructor	<p>Imam effectively leads the pray and conduct the Quran lessons.</p> <p>Enhance Muslim students' Islamic faith through</p> <p>i. developing the habit of pray</p> <p>ii. read and understand the meaning of the Quran</p>	Employing one part-time Imam	<ul style="list-style-type: none"> <li>Students are able to read the Quran</li> <li>Teachers agree that students are able to pray and maintain good attitude</li> </ul>		\$31,605 (Salary+MPF)	<ul style="list-style-type: none"> <li>Teachers' feedback</li> <li>Students' performance of pray</li> <li>Students' Quran assessment result</li> </ul>	Amer Hussain
Total: \$273,525							